



Intake Information

Please bring the following items with you to your intake appointment IF you have them and IF they apply to you and your family:

- ✓ **Immunization records for your child**
- ✓ **Name/address/phone number of your child's doctor/clinic**
- ✓ **Emergency contact person - name/phone number**
- ✓ **DSHS case number**
- ✓ **The amount you receive each month for WIC, food stamps, and TANF**
- ✓ **Provider One card or Health Insurance information**
- ✓ **Protection or No Contact Order**

Please note that an intake takes approximately 1.5 – 2 hours. Please plan to allow yourself this much time for us to review Wellspring Family Services Early Learning Center's policies and complete all necessary paperwork. If you need to reschedule or cancel your appointment, PLEASE let me know as soon as possible. I look forward to meeting with you to discuss our program!